



# CHARLES A. SIMON

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www.SimonSayzGraphics.com

## EDUCATION

SUNY Westchester Community  
College: Associate Degree in  
Computer Graphics/Visual Arts and  
Sciences Aug 2000

Lakeland High School: High School  
Diploma June 1993

## SKILLS

*Programs include current and past versions in  
both MAC & PC Platforms:*

Adobe Creative Suite (current version):

Adobe Photoshop

Adobe Illustrator

Adobe InDesign

Quark Express

Adobe Acrobat

Microsoft Office

Corel Draw

## Web Design

WordPress

Magneto

Adobe Dreamweaver

CSS,

HTML,

Animation

FTP Transfer

Various Office equipment

Large Format Printers

Specialty Printers

and more...

## EMPLOYMENT

### GRAPHIC/WEB DESIGNER: 5/2011 - PRESENT

#### Savings Safari Magazine – Cocoa, FL

Create ads for magazine publication containing over 350  
Ads per issue. Each issue comes out bi-monthly. For Web  
Design, I create, maintain, and update all current websites  
for the company and clients in the WordPress format.

### GRAPHIC DESIGNER: 03/2008- 5/2011

#### Graphic Press – Titusville, FL

All the graphic design work, form layouts, logos,  
pamphlets, signs, books, posters, flyers, business cards,  
invitations, letterheads, brochures, and more for the print  
ready shop.

### GRAPHIC DESIGNER: 04/2007-10/2007

#### Spherion Staffing: Contracted to United Space Alliance – NASA K.S.C

Graphic Designer and Support Services for USA. Duties  
included company Intranet, proposals, custom graphics,  
Photographic and Illustrated designs.

### PRODUCTION COORDINATOR/FREELANCE

#### GRAPHIC ARTIST: 2/2001 – 5/2011

#### SciFor Inc. - Brewster, NY

Graphic and layout design of Large Format Presentation  
Posters for the Scientific & Medical Industry.

*Freelancing time:* Creating all large format posters from  
remote location via digital transfer

### GRAPHIC ILLUSTRATION ARTIST: 05/2006 – 04/2007

#### Contracted to Sterling Marketing Group – Winter Park, FL

Contracted as Graphic Artist:2 websites (1800MyButtons.com  
and SuperiorPatches.com). I create original artwork following  
factory guidelines for display on either patches or buttons.

**Objective:** To constantly be training and developing my skill  
so that I can offer my best to every client and employer.